

Record of operational decision

Decision title:	Hereford Station Transport Hub - Contract Award
Date of decision:	27 th March 2025
Decision maker:	Corporate Director Economy & Environment
Authority for delegated decision:	<p>The Cabinet decision dated 27 October 2022 Hereford Transport Hub – approval of outline design, specification and cost plan:-</p> <p>a) Cabinet approves the cost plan for the Hereford Transport Hub design; and</p> <p>(b) Cabinet approves that the project proceeds from Planning and Design stage (stage 2) to Delivery stage (stage 3); [and]</p> <p>(d) All operational decisions to be delegated to the Corporate Director for Economy and Environment in consultation with the Cabinet Member for Infrastructure and Transport and Section 151 officer</p> <p>https://councillors.herefordshire.gov.uk/documents/s50104626/Update%20Decision%20on%20Hereford%20Transport%20Hub.pdf</p> <p>The Cabinet decision dated 12 January 2023 To accept and Spend any Approved Levelling Up Funding (LUF) Allocated to Herefordshire authorises the following:-</p> <p>c) To accept and approve expenditure related any Levelling Up Funding offered by government for a package of transport and active travel measures in and around Hereford city;</p> <p>d) To delegate to the Corporate Director for Economy and Environment, in consultation with the Cabinet Member for Environment, the Cabinet Member for Infrastructure and Highways, and the Section 151 Officer, all operational decisions in implementing the funding in accordance with the bids to government.</p> <p>https://councillors.herefordshire.gov.uk/ieDecisionDetails.aspx?ID=9243</p> <p>The Cabinet Member Roads and Regulatory Services decision dated 28 January 2025 Public Realm Services Annual Plan and Highways Commission:</p> <p>d) the Interim Chief Operating Officer be authorised to implement and expend the Department for Transport (DFT) Local Highways Maintenance Funding Allocations for 2025/26 of £5,882m in accordance with the Highway Maintenance Plan</p> <p>https://councillors.herefordshire.gov.uk/documents/s50124134/Public%20Realm%20Services%20Annual%20Plan%202025%20-%202026%20main%20report.pdf</p>

	<p>The Cabinet Member decision dated 13th March 2025 To allocate and spend £1,000,000 Active Travel Measures Funding on Delivery of Transport Hub:-</p> <p>a) The £1,000,000 Active Travel Measures allocated to the HEZ Quiet Routes as match funding for the Levelling Up Funding Transport Bid is allocated to delivery of the Transport Hub as part of the contract award.</p> <p>b) The Corporate Director of Economy and Environment be authorised to implement recommendation (a).</p> <p>https://councillors.herefordshire.gov.uk/documents/d10575/Printed%20decision%20Allocate%20and%20spend%20Active%20Travel%20Measures%20funding%20on%20delivery%20of%20Transport%20Hub.pdf?T=5</p>
Ward:	All Wards
Consultation:	Consultation for this decision has taken place with Cabinet Member Transport and Infrastructure, Cabinet Member for Environment, the Section 151 Officer and the Council's Finance, Risk, Commercial and Procurement teams
Decision made:	To award the contract for construction of the Hereford Station Transport Hub to McPhillips (Wellington) Ltd following successful evaluation from an open tender process for the sum of 9,614,960.51
Reasons for decision:	<p>The Hereford Station Transport Hub in the forecourt of Hereford Railway Station has completed detailed design and been granted planning permission which paved the way for a procurement process to seek bids for construction.</p> <p>Following an open tender process, two bids were received and evaluated. McPhillips (Wellington) Ltd have been selected as the preferred bidder.</p>
Highlight any associated risks/finance/legal/equality considerations:	<p>Financial Implications The total budget for this project is an amalgamation of the remaining HCCTP budget of £8,455,000, funded by £3,274,000 Herefordshire capital, £5,181,000 LUF, £1,000,000 ATM funding and up to £1,000,000 of LTP grant funding to award the contract with a low contingency budget.</p> <p>Expenditure of LUF funds has been in accordance with the HC policies and Memorandum of Understanding. The project team continues to work closely with the Transport service to ensure that all activity is in accordance with Council policies and procedures including governance, financial, legal and procurement regulations</p> <p>Risk Management This project has an up-to-date risk register, which is monitored at the monthly project board meetings. Key risks are highlighted and reported to the LUF Project Board where they are subject to</p>

	<p>additional scrutiny. In addition, quarterly monitoring submissions to the Department for Transport (DFT) includes risk reporting.</p> <p>Legal Implications All aspects of contract, land and procurement processes have been supported by HC Legal. LUF match funding must be utilised to deliver the projects intended as part of the LUF bid and in accordance with the grant MOU. The Department for Levelling Up, Housing and Communities (DLUHC) permits project changes providing that the changes do not exceed 30% of project values and must be reported to DLUHC.</p> <p>Equality considerations The public sector equality duty (specific duty) requires us to consider how we can positively contribute to the advancement of equality and good relations and demonstrate that we are paying 'due regard' in our decision making in the design of policies and in the delivery of services. The areas of investment will carry out equality impact assessments in design prior to delivery. The EIAs for each element will demonstrate they have considered the impact of the projects in change and improvements they are making.</p>
Details of any alternative options considered and rejected:	Not to award. This option is not recommended. The preferred supplier has been identified following all agreed procurement principles. Not to appoint would hinder the Council's ability to deliver the LUF programme, of which this scheme is a major contributor. There is also a high risk of reputational loss for such a high-profile scheme that has received a lot of press interest and public comment.
Details of any declarations of interest made:	None

Signed..... Date: